



## DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

### REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Thursday, January 21, 2016

## Minutes

#### I. CALL TO ORDER

- A. President Eagle called the meeting to order at 7:03 P.M.
- B. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Eagle and Ms. Morris.

#### II. PUBLIC COMMENTS No public comments were made.

#### III. REPORTS

- A. **Discovery I Staff Report** - Jessica Davis and James Kimm presented on various activities in their fifth grade classrooms. They have brought the Advisory program to fifth grade this year for the first time and it is well received by students and parent group leaders.
- B. **Discovery I PSC Report** – Krista Maxfield updated the Board on Program Site Council activity. A restaurant night was held at New Tandoori Café. The November Game Night was well attended and raised \$465 for classroom games. Recruiting has started for next year's key parent jobs. Staff luncheons are being held monthly, hosted by parents. Staff appreciation is scheduled for the first week in April. Laps for Learning event will only be able to use one half of the field.
- C. **Financial Update** – Dales Jones reviewed the financial presentation submitted by EdTec. An outstanding receivable for Discovery II (PSCGP monies) relies on County approval of Discovery II's lottery preference categories. The County staff requests a material revision submission to update policies and requests reverting to originally approved lottery policy. Steps will be taken to be in compliance with PSCGP to resolve collection requirements.
- D. **Superintendent/Executive Director Report**
  - Extended Care program at Discovery II is going well. The program is fully enrolled.
  - Mr. Jones will host an education discussion with Ro Khanna, candidate for US Representative on January 30.
  - The Student to Student Conference will be hosted at Discovery I on April 30. Previously it was hosted at UC Santa Cruz. The organizer is the California Association for the Gifted. It is geared toward students in Grades 3-8.
  - Safety Report – at Discovery II, a tree was blown down in a storm but no property damage or personal injury occurred. At Discovery I, a middle school student broke an arm while playing on the field.
- E. **Assistant Superintendent/Discovery I Director Report**
  - The Book Fair was held on Game Night and raised \$2500 in book credits.
  - The Mathemagician event at Westgate Church was attended by over 500 people.

- The Math Intervention Program is gearing up. All middle school and mathematics staff met on January 20 to discuss logistics of student pullouts from Core afternoon classes. Student work will begin next week. About 48 students have been identified for participation in the MIP.

**F. Operations Report**

- Enrollment – Open Enrollment is open for 2016 and closes on February 3. Applications are coming in, but there have been some problems with the online form.
- Funds Drive – Discovery I has 73% participation. Discovery II has 47% participation.

**V. ACTION / DISCUSSION ITEMS**

- On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted on Motion #160121.1 to approve the Academic Calendars for Discovery I and II as presented. Approved 4-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- The action regarding the Admissions Drawing for Discovery II was moved to February. Mr. Jones anticipates a Material Revision will be submitted to the County to remove the Discovery II Home School admissions cap and to extend grade coverage to K-8.
- The Board discussed the financial update and projections for Discovery II.

**VI. APPROVAL OF CONSENT CALENDAR (ACTION)**

- On a motion made by Mr. Mettler and seconded by Ms. Morris, the Board voted on Motion #160121.2 to approve the Consent Calendar as presented. Approved 4-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

**VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Operations –
  - Ms. Morris will update the voting procedures for the Board elections.
  - Ms. Eagle will chair the Election Committee, which also includes Ms. Morris.
  - Staff presentations at Board meetings will focus on Discovery II for 2016-2017. Staff will be given the option to have candid discussion or offer a presentation at Board meetings.
- Reports
  - The Development Committee surveys are in progress. Results will be sent to the Board at the end of January.
- Board Calendar - Next Regular Board Meeting will be held on February 10, 2016. A Special Board Meeting will be scheduled.
- Future Agenda Items: Material Revision, revise voting procedures, available seats for election, preliminary budgets for 2016-2017.

**[Open Session concluded at 9:13PM. The Board recessed until 9:20PM]**

**VIII. CLOSED SESSION**

- The Board conducted a mid-year evaluation of the Executive Director. Goals were reviewed. No Board action was taken.

**IX. ADJOURN**

The Board adjourned without objection at 9:55 P.M.